



# Kids Ministry Director

Status: Full-Time, Ministerial, Salaried

## Mission & Vision of GraceHill Church

GraceHill exists to create a thriving community of transformed people. This is reflected in our mission to love people, connect them to Christ, equip them for life and prepare them to share.

## About this Role

The Kids Ministry Director is an essential member of the GraceHill staff and functions in creating and organizing material and content that enhances and deepens the connection our children (nursery - 5th grade) have with Jesus Christ.

## Responsibilities

1. Teach children about God within age-appropriate lessons and discussions
2. Recruit, train and lead volunteers, inspiring them to make a difference in the lives of children
3. Develop and implement engaging and purposeful programs and activities for Sunday mornings & Wednesday evenings (nursery through 5th grade)
4. Oversee and guide systems of the Toddler Room for Sundays, Wednesdays and special events.
5. Organize and coordinate special events, such as Our City, holiday programs and seasonal activities
6. Create a safe environment where children can learn, explore and connect with God
7. Evaluate and select curriculum materials that align with LCMS theology
8. Communicate regularly with parents, keeping them informed about their child's activities and growth
9. Provide resources and opportunities for parents to learn and deepen their Christian parenting skills
10. Cross-train on all aspects of Youth Ministry (6th - 12th grade) and be available to lead a small group as well as support and back up the Youth Director as needed.
11. Management of budget allocated to role

## Key Performance Indicators

1. Consistent completion of assigned tasks
2. Consistent development, implementation, attainment of goals
3. Evidence of increased participation in kids ministry activities
4. Evidence of increased participation of volunteers serving

## **Qualifications**

1. Degree in children's education, ministry, or equivalent experience
2. Faith in Jesus Christ and a growing relationship with Him
3. Passion for connecting people to the church
4. Strong organizational and planning abilities, with attention to detail
5. Effective communication skills, both verbal and written
6. A creative and innovative mindset, always seeking new ways to engage and connect
7. Ability to identify and motivate volunteers in their positions

## **Accountability**

The Kids Ministry Director will be accountable to the Lead Pastor directly regarding completion of duties.

## **Time Commitment**

- The Kids Ministry Director will strive to be a visible presence during Sunday worship services to connect with all attendees.
- There is an allowance for a maximum of 3 Sundays missed during a calendar year.
- The Kids Ministry Director will commit 40+ hours per week towards completing the tasks associated with this position. A normal schedule will be Sunday - Thursday.

## **Personal Responsibilities**

While not specifically related to this position, here are some responsibilities related to personal conduct which all GraceHill staff are expected to follow.

- Maintain God-ordained priorities in your life by putting Jesus Christ first, your spouse second, your children third and the ministry fourth.
- Be a faithful and cheerful giver toward the mission and vision of GraceHill Church.
- Be loyal to the vision and staff of GraceHill Church and always seek to protect the unity of the church.
- Demonstrate a Christ-like attitude through all interactions with congregation, staff, and volunteers.
- Invest in and invite the lost to GraceHill Church and into a relationship with Jesus Christ
- Adhere to the Employee Handbook